

1. Accessing the feature:

The screenshot shows the HARNESSWEB interface with the 'MY NOMS' section active. A table lists nominations with columns for Date, Horse Details, Race Details, and Edit. The 'Edit' column contains buttons for SCR, DR CH, COL, and REP. A blue callout box explains that representatives can only be changed until the driver change deadline. Arrows labeled 1 and 2 point to the REP button and a disabled REP button, respectively.

Date	Horse Details	Race Details	Edit
28 Apr 2020	FRANKIE	NR34 Starter No NR.	SCR DR CH
28 Apr 2020	ONE-SEVEN	NR33 Starter No NR.	SCR DR CH
28 Apr 2020	COMBINED	NR62 (A57) Scratched No NR.	SCR DR CH COL
28 Apr 2020	LOVE-LOVE	NR76 (A71) Starter No NR.	SCR DR CH COL
04 May 2020	FRANKIE	NR49 Nominated No NR.	SCR DR CH COL REP

Representatives can only be changed until the driver change deadline for **04 May 2020**. Contact your local Harness Racing Board to notify of your meeting representatives.

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For states with the feature active, trainer's will see the new 'REP' button on the *My Noms* screen [1]. If a nomination is outside the allowable change window, the user will see a message when tapping or mousing over the disabled button [2].

2. Setting a representative:

MEETING REPRESENTATIVES

Due to Covid-19, restrictions are currently in place to limit the number of participants on a racecourse.

This form provides the ability to nominate a stablehand for a meeting. If you, the trainer can not attend the meeting, you may nominate a representative on your behalf.

Only attendees that have been nominated to attend will be allowed entry. This form must be submitted by the driver deadline for this race.

Meeting Details

Submission Deadline	28 April 2020, 10:30 AM	3
Horse Name	BE-SOL-BE-TT-0001	
Track	TAMWORTH	
Race Code	TAC30042002	
Affected Nominations	TAC30042001 - BE-SOL-BE-TT-0001 TAC30042002 - BE-SOL-BE-TT-0001 TAC30042002 - BE-SOL-BE-TT-0001 TAC30042003 - BE-SOL-BE-TT-0001 TAC30042003 - BE-SOL-BE-TT-0001 TAC30042008 - BE-SOL-BE-TT-0001 TAC30042004 - BE-SOL-BE-TT-0001 TAC30042004 - BE-SOL-BE-TT-0001 TAC30042004 - BE-SOL-BE-TT-0001	4
Current Driver	BE-SOL-BE-TT-0001	
Race Field Status	Starter	
Meeting Date	30 April 2020	

Accompanying Stablehand

Will a stablehand (or other licensed participant) be accompanying you at this meeting?

☐ No, I (or my representative) will attend this meeting alone.

☒ Yes

Stablehand:

John Smith

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Trainer Representative

Would you like to nominate a licensed participant to represent you at this meeting instead of attending yourself?

☒ No, I will attend this meeting myself.

☐ Yes

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Only participants who have been nominated will be permitted entry to the race course.

Only one stablehand and one trainer representative can be nominated per meeting.

CANCEL CONFIRM

The meeting representative screen shows:

- information about the deadline for meeting representative submissions[3],
- nomination information,
- a list of other nominations that are in the same meeting [4],
- the stablehand selection [5] and the trainer representative selection [6] - the text fields to enter a stablehand or trainer representative are only displayed if a user selects 'yes' to the respective question.

To make the process easier, trainers will see a drop down list of available licensees when they begin typing a name (i.e. autocomplete). Also, after selecting a stablehand/trainer rep in one nom and then clicking the 'REP' button on a different nom within the same meeting, the trainer will clearly see that they've already selected a stablehand/trainer rep and that changes affect the whole meeting.