



## **CHIEF EXECUTIVE OFFICER**

The Mildura Harness Racing Club Inc is an incorporated not for profit body that runs harness racing at the Eleventh Street complex.

Mildura holds 37 meetings per year making it the largest club outside of Melton and trials another 35 times on Sunday mornings.

It requires a full time Chief Executive to run the business which has up to ten part time staff and numerous volunteers on race days.

The key accountabilities are as follows:

- Business Development
- Racing Operations and Event Management
- Administration and Compliance
- Racecourse and Infrastructure Development
- Human Resources Management

To be successful in this role some of the competencies require are:

- Experience in senior administrative role
- Successful Business Development experience especially in gaining new members and sponsorship
- Demonstrated ability to develop networks and communicate effectively
- Demonstrated Business Acumen.

Interested applicants can phone the Club to discuss the role and obtain a job description on 03 50 232454

A suitable salary package including use of motor vehicle will be negotiated with the success candidate.

Applications in writing can be emailed to [timscale@milduraharness.org.au](mailto:timscale@milduraharness.org.au)

Please include a CV, references and a covering letter.